



## Guidelines Proceedings EAPRIL 2019 Conference

All papers must include a minimum of 10 pages and a maximum of 15 pages, including the references, the tables and the figures. Each page must be a single column A4 page. The right-left margins must be 4cm each, while the top-bottom margins should be 5 cm each. The language to be used is British English.

The required typeset is TIMES NEW ROMAN. The title must be centered between the margins using TIMES 14pt, CAPITALS, BOLD SINGLE SPACE. Leave one blank line and then type the author(s) name(s) using TIMES 12 pt, BOLD. Underline the name of the presenting author. Directly below type the position, affiliation/institute, address and email for each author using TIMES 10pt. Use asterisks (\*, \*\*, \*\*\*) to correspond the name to his/her address.

Leave four blank lines after the affiliation and address and type the work ABSTRACT using TIMES 12pt, CAPITALS, BOLD, CENTRED. Leave one blank line and type the abstract using TIMES 11pt, ITALICS, SINGLE SPACING. The abstract counts maximum 250 words and shortly describes your research or project.

Leave four blank lines after the abstract and begin to type the main text of your paper using TIMES 11pt, SINGLE SPACING. For titles of sections or paragraphs please use TIMES 12pt, CAPITALS, BOLD at the first level, at the second level TIMES 12pt, NO-CAPITALS, BOLD, and at the third level TIMES 12pt, ITALICS.

The list of references must be placed at the end of the tekst, preceded by the title REFERENCE, TIMES, 12pt, CAPITALS, BOLD Please use the APA referencing format. For more information please consult the APA Manual.

Please consult our example, which makes the guidelines above more explicit and clear.

**Please send your final proceedings paper to [lore.verschakelen@eapril.org](mailto:lore.verschakelen@eapril.org)**

**This paper must be prepared and send in a Microsoft Office Words document format (docx., NOT PDF). The Executive Board of EAPRIL will approve all papers to be published in the electronic proceedings.**

**Deadline: January 31, 2020 Midnight CET.** The EAPRIL 2019 Proceedings will be published in electronic version only by March 2020.

